Department of Mathematics: Laptop IT Encryption Compliance

Indiana University Bloomington IT Policy requires that laptop computers that access any institutional data be encrypted.

According to Indiana University's Management of Institutional Data (DM-01) policy, the term "institutional data" applies to any information (in any form, location, or unit) that satisfies at least one of the following criteria:

- It is created, received, maintained, or transmitted as a result of educational, clinical, research, or patient-care activities.
- It is substantive, reliable, and relevant to the planning, managing, operating, documenting, staffing, or auditing of one or more major administrative functions of the university.
- It is used to derive any data element that meets the above criteria.

The Department of Mathematics is required to ensure that computers bought with grant money, start-up funds, research incentive funds, or other university accounts are encrypted as such computers are Indiana University property for your use rather than your personal property. Either make an appointment with Jeff to encrypt your laptop(s) or install and use full-system encryption software yourself. After you have done one of these two things, please fill out this form and return it to Clay Collier.

Name: _____________________________________________       Date: ______________________________

Type of Computer: _________________________________Serial Number:  ___________________________

Operating system:  __________________________________________________________________________

Encryption Software:  _______________________________________________________________________

I affirm that this laptop has full-system encryption software installed and that I will use full-system encryption on this laptop computer as required by Indiana University IT policy.

(Signature)